**Widmer End Community Combined School**

**FGB Meeting Proposed Schedule 2023/24.**

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| **AUTUMN TERM 2023** | | | | |
| **Friday 29th September 2023**  **9-11am**  Learning Walk 11-11.45am  **In School** | **Thurs 9th November 2022**  **5pm**  **In school** | Autumn Term 2023  TBC | Autumn Term 2023  TBC | **Wednesday 13th December 2022**  **7pm**  **Zoom** |
| FGB BUSINESS/RESOURCES | FGB EDUCATION/RESOURCES | PAY & PERSONNEL COMMITTEE | PAY & PERSONNEL COMMITTEE | FGB EDUCATION/BUSINESS |
| GOVERNOR BUSINESS:   * Allocation of governor responsibilities * Membership of committees * Link governor timetable and visits * Pecuniary interest forms * Governor code of conduct * Elections * Review of committee memberships | EDUCATION:   * **Autumn Term HT Report** * SEF * SDP/strategy targets * Validated data * Annual reports * Safeguarding, PPG, CLA, SEND * Link governor visit feedback | * HT performance appraisal review and recommendations | PAY RECOMMENDATIONS:   * Teacher * Support staff * HT | EDUCATION:   * SEND update * Staffing update * Validated data * Standards visit update |
| PERSONNEL:   * Staffing update | PREMISES:   * Premises update * Health and safety update | GOVERNOR BUSINESS:   * Governor impact statement * Feedback - link governor visits * Community governor report * Health and safety audit feedback * Safeguarding audit feedback |
| FINANCE:   * Accounts | FINANCE   * Sports premium action plan * Accounts |
| STANDING ITEMS:   * Safeguarding * Policy reviews * Governor training update * Governor visit feedback | | | | |

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| **SPRING TERM 2024** | | |
| **Thurs 25th January 2024**  **5pm, in School.** | **Thursday 29th February 2024**  **Learning Walk 9-11am**  **In School.** |  |
| FGB EDUCATION/RESOURCES | FGB EDUCATION/RESOURCES |  |
| EDUCATION:   * Autumn data analysis * ASP * Survey analysis – pupil/parent * SDP review | EDUCATION:   * **Spring Term HT report** * SEND * Curriculum * Mental health and wellbeing * Subject leader presentations |  |
| PREMISES:   * Health and safety update * Premises update | FINANCE:   * Accounts |  |
| FINANCE:   * Accounts | PERSONNEL:   * Staff survey |  |
| STANDING ITEMS:   * Safeguarding * Policy reviews * Governor training update * Governor visit feedback | | |

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| **Summer Term 2024** | | |
| **Wednesday 15 May**  **7pm, In School** | **Wednesday 19 June**  **5pm, In school** | **Monday 8 July**  **5pm, in School** |
| FGB FINANCE/RESOURCES |  | FGB STRATEGY |
| EDUCATION:   * SDP review * Spring data analysis | EDUCATION:   * **Summer Term HT report** * Mental health and wellbeing * Subject leader presentations   Link governor visit feedback | EDUCATION   * SATS results. * Data headlines * PPG action plan review |
| FINANCE:   * Year end budget.   3 year budget submission | FINANCE:   * Accounts * Predicted pupil numbers | GOVERNOR BUSINESS:   * Safeguarding audit feedback * Community governor report * Governor impact statement * Health and Safety Audit feedback |
| PREMISES:   * Health and safety update * Premises update | PERSONNEL:  Staff survey | FINANCE:   * Sports premium review |
| STANDING ITEMS:   * Safeguarding * Policy reviews * Governor training update * Governor visit feedback | | |

**Agendas will be circulated on Governor Hub 2 weeks before each meeting** and will indicate whether a report is verbal or written.

**Written reports will be circulated on Governor Hub 7 days before each meeting.**

**Minutes (once agreed) will be added to Governor Hub 2 weeks after the meeting.**

Please email questions which require a detailed response to the relevant person with at least 2 working days notice prior to the meeting.