**Widmer End Community Combined School**

**FGB Meeting Proposed Schedule 2023/24.**

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| **AUTUMN TERM 2023** |
| **Friday 29th September 2023****9-11am**Learning Walk 11-11.45am**In School** | **Thurs 9th November 2022****5pm****In school** | Autumn Term 2023TBC | Autumn Term 2023TBC | **Wednesday 13th December 2022****7pm****Zoom** |
| FGB BUSINESS/RESOURCES | FGB EDUCATION/RESOURCES | PAY & PERSONNEL COMMITTEE | PAY & PERSONNEL COMMITTEE | FGB EDUCATION/BUSINESS |
| GOVERNOR BUSINESS: * Allocation of governor responsibilities
* Membership of committees
* Link governor timetable and visits
* Pecuniary interest forms
* Governor code of conduct
* Elections
* Review of committee memberships
 | EDUCATION:* **Autumn Term HT Report**
* SEF
* SDP/strategy targets
* Validated data
* Annual reports
* Safeguarding, PPG, CLA, SEND
* Link governor visit feedback
 | * HT performance appraisal review and recommendations
 | PAY RECOMMENDATIONS:* Teacher
* Support staff
* HT
 | EDUCATION: * SEND update
* Staffing update
* Validated data
* Standards visit update
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| PERSONNEL:* Staffing update
 | PREMISES:* Premises update
* Health and safety update
 | GOVERNOR BUSINESS:* Governor impact statement
* Feedback - link governor visits
* Community governor report
* Health and safety audit feedback
* Safeguarding audit feedback
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| FINANCE:* Accounts
 | FINANCE* Sports premium action plan
* Accounts
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| STANDING ITEMS:* Safeguarding
* Policy reviews
* Governor training update
* Governor visit feedback
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| **SPRING TERM 2024** |
| **Thurs 25th January 2024****5pm, in School.**  | **Thursday 29th February 2024****Learning Walk 9-11am****In School.**  |  |
| FGB EDUCATION/RESOURCES | FGB EDUCATION/RESOURCES |  |
| EDUCATION:* Autumn data analysis
* ASP
* Survey analysis – pupil/parent
* SDP review
 | EDUCATION:* **Spring Term HT report**
* SEND
* Curriculum
* Mental health and wellbeing
* Subject leader presentations
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| PREMISES:* Health and safety update
* Premises update
 | FINANCE:* Accounts
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|  FINANCE:* Accounts
 | PERSONNEL:* Staff survey
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| STANDING ITEMS:* Safeguarding
* Policy reviews
* Governor training update
* Governor visit feedback
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| **Summer Term 2024** |
| **Wednesday 15 May****7pm, In School** | **Wednesday 19 June** **5pm, In school**  | **Monday 8 July****5pm, in School**  |
| FGB FINANCE/RESOURCES |  | FGB STRATEGY |
| EDUCATION:* SDP review
* Spring data analysis
 | EDUCATION:* **Summer Term HT report**
* Mental health and wellbeing
* Subject leader presentations

Link governor visit feedback | EDUCATION * SATS results.
* Data headlines
* PPG action plan review
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| FINANCE:* Year end budget.

3 year budget submission  | FINANCE:* Accounts
* Predicted pupil numbers
 | GOVERNOR BUSINESS:* Safeguarding audit feedback
* Community governor report
* Governor impact statement
* Health and Safety Audit feedback
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| PREMISES:* Health and safety update
* Premises update
 | PERSONNEL:Staff survey | FINANCE:* Sports premium review
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| STANDING ITEMS:* Safeguarding
* Policy reviews
* Governor training update
* Governor visit feedback
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**Agendas will be circulated on Governor Hub 2 weeks before each meeting** and will indicate whether a report is verbal or written.

**Written reports will be circulated on Governor Hub 7 days before each meeting.**

**Minutes (once agreed) will be added to Governor Hub 2 weeks after the meeting.**

Please email questions which require a detailed response to the relevant person with at least 2 working days notice prior to the meeting.